## SINGLE WINDOW COUNTER INSTRUCTIONS FOR THE SOLID WASTE CLEARENCE CERTIFICATES

01.	Standard request letter (Sample letter)	-01
02.	Request letter	-01
03.	Two sets of proposed building plans, section, Location of bins.  (A 1 – Size Drawings)	
04.	Two Copies of Solid waste proposal (written by CMC registered consultant)	
	. The access road to the final chamber to be marked in the drawing with the Section of floor.	
06.	The clear height of the compactor truck entrance floor. (Minimum 13'0")	
07.	Inside premises parking details marked in the site plan. (A 3 – Size Drawings) (Architecture should be certified that)	
08.	Parking (28'x12') and turning space of compactor trucks to be marked in the drawing	
09.	Final collection chamber. (Bin allocation /	Dimension / AC and Tiled)
10.	Relevant Name / Signatures in the drawings (Proposal Writer / Architecture / Owner)	
11.	Building Type (Residential / Office )	